JAN 9  Web-Based – Planning for the Future: Annual Budget & Cash Flow for your Child Care Center

Learn basic budgeting concepts. Explore income and expense sections of a budget. Discuss the purpose of budgeting and the different types of budgets. Understand the purpose of projecting cash flow. Break down the sections of a cash flow statement. Analyze a child care business case study to identify strategies to manage cash flow.

9:30 am -12:30 pm
Event ID: 416302

JAN 10  Web-Based – Spanish language: Políticas y Prácticas para Proveedores de Cuidado Infantil Familiar

Los proveedores de cuidado infantil familiar obtendrán una mejor comprensión de la importancia de tener políticas sólidas para su negocio. Aprenderán cómo crear su propio manual de políticas y contrato o revisar lo que ya tienen para aumentar su eficacia. Finalmente, aprenderán estrategias para ayudar en la aplicación de sus políticas.

6:30 pm -8:30 pm
Event ID: 416303

JAN 29  Web-Based – Separating your Family Child Care Finances from your Personal Finances

Learn basic tools to separate business and personal finances. Learn to utilize computer and file systems to organize financial documents. Develop a business budget.

6:30 pm -8:30 pm
Event ID: 416304

FEB 1  Web-Based – Quality Staffing For your Child Care Center

Learn the three phases or employee recruitment, hiring and retention. Analyze current hiring and employee retention processes. Identify strategies to recruit qualified teachers. Review best practices for hiring new employees. Understand the importance of a holistic employee orientation process. Develop strategies to increase staff leadership development.

9:30 am -12:30 pm
Event ID: 416305

Additional Trainings & Registration information on the next page
**FEB 6**  
**Web-Based – Exploring Specialized Family Child Care**

Explore the current state of child care and the factors that contribute to child care business challenges. Complete an environmental scan. Understand the process for conversion to a specialized child care model catering to infant and toddlers within the family child care setting. Identify strategies to develop a specialized financial business model.

6:30 pm – 8:30 pm  
Event ID: 416306

---

**FEB 28**  
**Web-Based – Planning for the Future: Accounting & Financial Statements For your Family Child Care**

Learn basic accounting terms and review commonly used financial statements. Break down sections of an income and expense statement, a cash flow statement, and a balance sheet. Analyze a case study to determine financial health of a child care business. Identify strategies of how to use financial statements to inform business decisions.

6:30 pm – 8:30 pm  
Event ID: 416309

---

**MAR 13**  
**Web-Based – Managing Enrollment in your Child Care Center**

Learn how to understand enrollment in a child care center and develop your skills to create realistic enrollment projections and how to track current enrollment and future openings. Create action steps to maintain and grow enrollment.

1:00 pm – 3:00 pm  
Event ID: 416310

---

**MAR 27**  
**Web-Based – Policies and Practices for your Family Child Care Business**

Gain a better understanding of the importance of strong policies for your business. Learn how to create your own policy manual and contract or revise what you have to increase its effectiveness. Learn strategies to help with enforcing your policies.

6:30 pm – 8:30 pm  
Event ID: 416312

---

Additional Trainings & Registration information on the next page

These trainings were made possible by generous funding from:
**Web-Based – Developing A Child Care Center Policy & Procedures Manual for Parents**

APR 10

Explore the primary components of a Child Care Center Policy and Procedure Manual for parents. Identify gaps and opportunities for creating or updating your existing Policy and Procedure manual for parents.

9:00 am – 11:00 am
Event ID: 416313

**Web-Based – Injecting Quality into your Family Child Care Business**

APR 15

Explore new opportunities for quality in your individual professional development, program offerings, and business operations. Using the case study of Angie’s Daycare – walk through Angie’s own evaluation of where she is at and how she can improve her outcomes with quality.

6:30 pm – 8:30 pm
Event ID: 416314

**Web-Based – Annual Budget & Cashflow for your Family Child Care**

APR 22

Learn basic budgeting concepts. Explore income and expense sections of a budget. Discuss purpose of budgeting and the different types of budgets. Understand the purpose of projecting cash flow. Break down the sections of a cash flow statement. Analyze a child care business case study to identify strategies to manage cash flow. Identify strategies to manage cash flow using First Children’s Finance business management resources.

6:30 pm – 8:30 pm
Event ID: 416315

**Web-Based – Precision Pricing for your Child Care Center**

APR 30

Explore the current state of child care and the factors that contribute to child care business challenges. Complete a SOAR analysis. Understand the process for pricing your business services. Identify strategies to increase your business acumen.

1:00 pm – 3:00pm
Event ID: 416316

Additional Trainings & Registration information on the next page

These trainings were made possible by generous funding from:
First Children’s Finance

**MAY 8**  
Web-Based - When Tuition is Not Enough: Fundraising for your Child Care Center

Center Directors know that the income generated by tuition isn’t always enough to make ends meet. Participants in this session will increase their understanding of the six basic principles of fundraising for child care programs, and identify initial strategies for a child care center fund development plan.

1:00 pm - 4:00 pm  
Event ID: 416317

---

**MAY 13**  
Web-Based - Separating your Family Child Care Finances from your Personal Finances

Learn basic tools to separate business and personal finances. Learn to utilize computer and file systems to organize financial documents. Develop a business budget.

6:30 pm - 8:30 pm  
Event ID: 416318

---

**MAY 16**  
Web-Based - Developing Scholarship & Tuition Assistance Programs for your Child Care Center

Identify practical strategies for establishing a tuition assistance program. Explore how to establish an internal scholarship model for low-income families. Understand how to balance quality child care and level of financial risk to the child care business model.

10:00 am - 1:00pm  
Event ID: 416319

---

Please use the Develop Event ID number to register for any trainings here:  
[https://app.developtoolmn.org/v7/trainings/search](https://app.developtoolmn.org/v7/trainings/search)

Contact infoMN@firstchildrensfinance.org with questions.

These trainings were made possible by generous funding from: